



PRIVACY POLICY

PUBLISHED | 10.04.2018

This Privacy Policy applies between you, the User of this Website, and A Glass Half, the owner and provider of this Website. A Glass Half takes the privacy of your information very seriously. This Privacy Policy applies to our use of any and all Data collected by us or provided by you in relation to your use of the Website.

If you are asked to provide information when using this website, it will only be used in the ways described in this Privacy Policy.

This policy is updated from time to time. The latest version was published on: **10.04.2018**

If you have any questions about this policy, please email: info@aglasshalf.co.uk

Please read this Privacy Policy carefully.

Definitions and Interpretation

1. In this Privacy Policy, the following definitions are used.

Data - collectively all information that you submit to A Glass Half via the Website. This definition incorporates, where applicable, the definitions provided in the Data Protection Act 1998.

A Glass Half, we or us - A Glass Half of 7 Westfield Place, Yeovil, Somerset BA21 3DQ

Users or you - any third party that accesses the Website and is not either (i) employed by A Glass Half and acting in the course of their employment or (ii) engaged as a consultant or otherwise providing services to A Glass Half and accessing the Website in connection with the provision of such services.

Website - the website you are currently using, www.aglasshalf.co.uk and any subdomains of this site.

2. In this Privacy Policy unless the context requires a different interpretation:

- a. the singular includes the plural and vice versa
- b. references to sub-clauses, clauses, schedules or appendices are to sub-clauses, schedules or appendices of this Privacy Policy
- c. a reference to a person includes firms, companies, government entities, trusts and partnerships
- d. "including" is understood to mean "including without limitation"
- e. reference to any statutory provision includes any modification or amendment of it
- f. the headings and sub-headings do not form part of this Privacy Policy

Scope of this Privacy Policy

3. This Privacy Policy applies to only the actions of A Glass Half and Users with respect to this Website. It does not extend to any websites that can be accessed from this Website, including, but not limited to, any links we may provide.

What Data We Gather

4. We may collect the following information, which includes personal Data:

- a. Name
- b. Contact information including email address
- c. Web browser type and version (automatically collected)
- d. Operating System (automatically collected)

How we use this Data

5. For purposes of the Data Protection Act 1998, A Glass Half is the “data controller”.

Collecting this data helps us understand what you are looking for from the company and how you interact with our Website, enabling us to deliver improved products and services.

Specifically, we may use data:

- a.** for our own internal records
- b.** to improve the products and services we provide
- c.** to contact you in response to a specific enquiry
- d.** To customise the website for you
- e.** to send you promotional emails about services and offers

6. We will retain any data you submit for no more than 2 years.

7. Unless we are obliged or permitted by law to do so, and subject to any third party disclosures specifically set out in this Privacy Policy, your Data will not be disclosed to third parties. This includes our affiliates and / or other companies within our group.

8. All personal Data is stored securely in accordance with the principles of the Data Protection Act 1998. For more details on security, see the clause below **(Security)**.

Third Party Website and Services

9. A Glass Half may, from time to time, employ the services of other parties for dealing with certain processes necessary for the operation of the Website. The providers of such services do not have access to certain personal Data provided by the Users of this Website.

Links to other Websites

10. This Website may, from time to time, provide links to other websites. We have no control over such websites and are not responsible for the content of these websites. This Privacy Policy does not extend to your use of such websites. You are advised to read the Privacy Policy or Statement of other websites prior to using them.

Change of Business Ownership and Control

11. A Glass Half may, from time to time, expand or reduce our business and this may involve the sale and / or the transfer of control of all or part of A Glass Half. Data provided by Users will, where it is relevant to any part of our business transferred, will be transferred along with that part and the new owner or newly controlling party will, under the terms of this Privacy Policy, be permitted to use the Data for the purposes for which it was originally supplied to us.

Security

12. We will always hold your information securely. To prevent unauthorised disclosure of access to your information, we have implemented strong physical and electronic safeguards. We also follow stringent procedures to ensure we work with all personal data in line with the Data Protection Act 1998.

Accessing your own Data

13. You have the right to ask for a copy of any of your personal Data held by A Glass Half (where such Data is held). We will provide this free of charge.

Unless a User has inputted Data, any Data as laid out in the clause **“What Data We Gather”** is broad and does not include user-specific Data. For example, “Operating System” will only show the total number of Users with predefined Operating Systems.

General

14. You may not transfer any of your rights under this Privacy Policy to any other person.

15. If any court or competent authority finds that any provision of this Privacy Policy (or part of any provision) is invalid, illegal or unenforceable, that provision or part-provision will, to the extent required, be deemed to be deleted, and the validity and enforceability of the other provisions of this Privacy Policy will not be affected.

16. Unless otherwise agreed, no delay, act or omission by a party in exercising any right or remedy will be deemed a waiver of that, or any other, right or remedy.

17. This Agreement will be governed by and interpreted according to the law of England and Wales. All disputes arising under the Agreement will be subject to the exclusive jurisdiction of the English and Welsh courts.

Changes to this Privacy Policy

18. A Glass Half reserves the right to change this Privacy Policy as we may deem necessary from time to time or as may be required by law. Any changes will immediately be posted on the Website and you are deemed to have accepted the terms of the Privacy Policy on your first use of the Website following alterations.